FLP®

BUSINESS MODEL

FLP®

PROJECT MANAGEMENT

FEATURES AND FUNCTIONALITIES

Successful Business Selects **FLP**®

FLP®

PROJECT MANAGEMENT
FEATURES &
FUNCTIONALITIES

FLP®
Customized To Your Business

COLLABORATIVE PROJECT MANAGEMENT SYSTEM

FLP® Project Manager is an online collaborative project management tool that streamlines project workflow by facilitating project progress tracking, schedule and activities management, collaboration among team members, multiple-project support for each project manager, project costing, facility management, efficient use of project management skill sets, and communication in a secure environment without fear of leaking sensitive business information.   Team members can post project information, such as meeting minutes, schedules and so on for reference by the whole team or selected members anytime, anywhere, resulting in effective project coorindation and risk mitigation.

AS-A-WHOLE APPROACH

Project information is stored in one central and secure location, this gives users instant access to up-to-date information for better decision making, better contract management, broader and deeper visibility over all phases of the project life cycle, and detection of project anomalies. The effect of a centralised data storage has an immediate streamlining effect on project communications and efficiency. Information entered to the FLP® Project Manager can be made effective immediately. No data retype means less prone to human error.
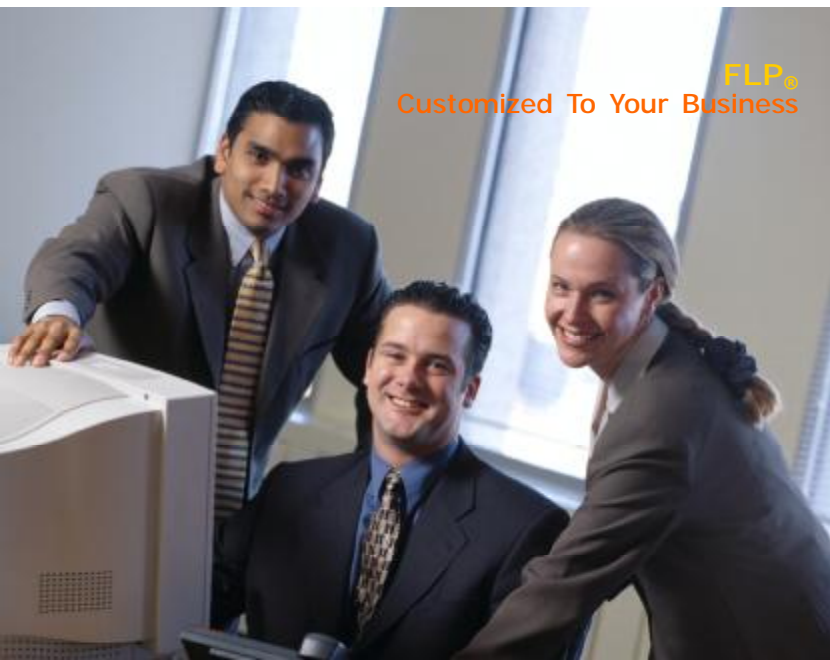
KNOWLEDGE TO RAISE PRODUCTIVITY

FLP$_\circledR$ Project Manager has built-in processes and tracking system which help to keep track of all project dealings, such as requests for information, meeting minutes, project schedules, quotations, proposals, drawings, variation orders and so on, allowing team members to see the project history which is serving as a knowledge base to provide past project experience for making sound decisions.   Standardized document templates can be shared among team members to raise working efficiency.

WORKFLOW CONTROL TO AUTOMATE MANAGEMENT PROCESSES

Workflow engine is built-in with the FLP$_\circledR$ Project Manager.   User can easily create and modify workflows with respect to project management needs and processes.   No programming is required to create and manage workflows.

COORDINATE ACROSS DISPERSED WORKFORCE WORLDWIDE

Whether or not the project sites are local or overseas, project manager can always effectively collaborate with team members and monitor the performance of all projects as project informaton can be accessed anywhere around the clock by team members with appropriate access priviledges. For project team members in remote client sites, personal computer workstations, local area network and Internet broadband connection are all they need to access FLP$^\circledR$ Project Manager and collaborate with project management office.

TYPE ONCE; USE MANY; MANY CAN USE; ANYTIME; ANYWHERE

Data is only entered once and when a change is made, even if it is just a change in customer address, the information is updated throughout the whole system.

SHORT LEARNING CURVE

Design of FLP$_®$ Project Manager is based on human ways of performing tasks and the learning curve is therefore short, help request from supporting staff is low and return on investment is high.

INTEGRATE WITH OTHER FLP SOLUTIONS

FLP$_®$ Project Manager can seamlessly integrate with other FLP$_®$ solutions to extend its capabilities which can include human resources management, sales management, billing, customer relationship management and customer support management etc. to rasise overall organization productivity.

READY FOR CUSTOMIZATION

No two companies are alike, and their unique business practices are a source of competitive advantage, FLP$_®$ Project Manager is ready for cost-effective customization to reflect company culture and address specific industry needs. As rapid development tool is being used, customization is typically completed within three months.

FEATURES

- Project information centrally available

- Better visibility on project status

- Utilization of organization expertises

- Facility management

- Group calendar for project activities.

- Document approval workflow

- Document version control.

- Support for management of unstructured information

- Calendaring integration

- Built-in IBM Beacon Award winning report writer

- PDF file format

- Email integration

- Revision history

- Audit trail

- Comprehensive security

- Seamless integration of functionalities

PROJECT INFORMATION CENTRALLY AVAILABLE

Project information including project agreement, schedule, meeting minutes and various project documents etc. are stored in a central location and can easily be retrieved for reference anytime, anywhere.

BETTER VISIBILITY ON PROJECT STATUS

Status of all projects for every project manager can be summarily shown on screen for better visibility over project performance and detection of project anomalies.

UTILIZATION OF ORGANIZATION EXPERTISES

Team members can seek criical business information or request assistance within their own project team or across the organziation. Orgranization expertises can be fully utilized for more effective decision-making.

FACILITY MANAGEMENT

Information about facilities is generated, stored, and shared across all project management teams for maximising the utilization of available facilities. Facility usage details, such as facility type, time, date, cost and quantity etc. for each project can be stored for project costing and future analysis. For example, details of facility booking are shown in a group calendar view :

GROUP CALENDAR FOR PROJECT ACTIVITIES

DOCUMENT APPROVAL WORKFLOW

Document approval flow can readily be set up through a easy-to-understand user interface without the need for programming.

DOCUMENT VERSION CONTROL

Old document version is marked with red 'dot' on the left.

SUPPORT FOR MANAGEMENT OF UNSTRUCTURED INFORMATION

Unstructured information can be handled. Industry standard file formats, such as MS Word, MS Excel, multi-media files, PDF and AutoCAD etc. are supported.

CALENDARING INTEGRATION

Integrated smoothly with Lotus Notes calendaring to streamline communication and scheduling processes with little or no training. Once a task assignment has been made, it is marked on the group calendar for action and easy follow up.
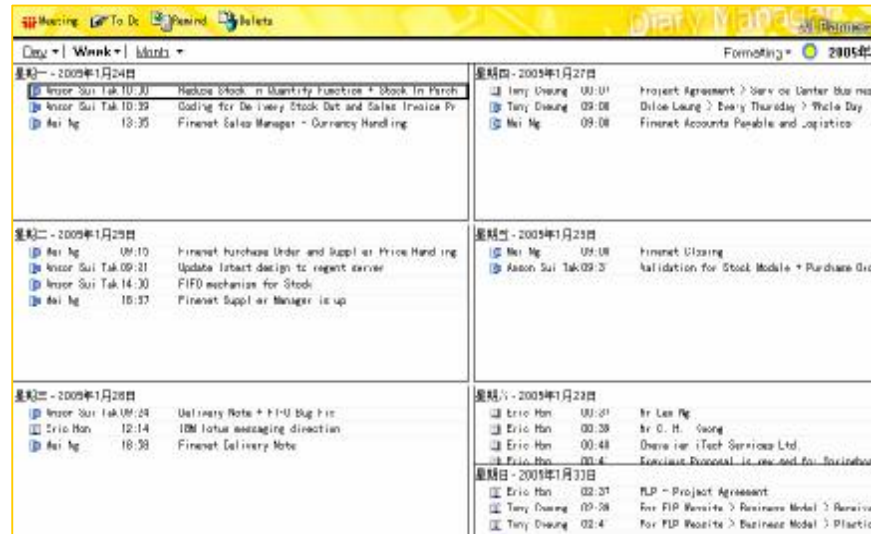
BUILT-IN IBM BEACON AWARD WINNING REPORT WRITER

Built-in with the report writer 'IntelliPRINTPLUS', an 'IBM Beacon Award' winner, to let user define reports for easy analysis and better business insight.

PDF FILE FORMAT

Going along with all FLP® business models is a market leading PDF printer driver and you can freely print documents in PDF file formats.

EMAIL INTEGRATION

FLP® business models are developed on IBM Lotus Domino.   You can freely attach a 'document link' to an email and send it to your colleagues.   What's more interesting and yet practically useful is you can conveniently convert an FLP® document to PDF and email it out as attachment

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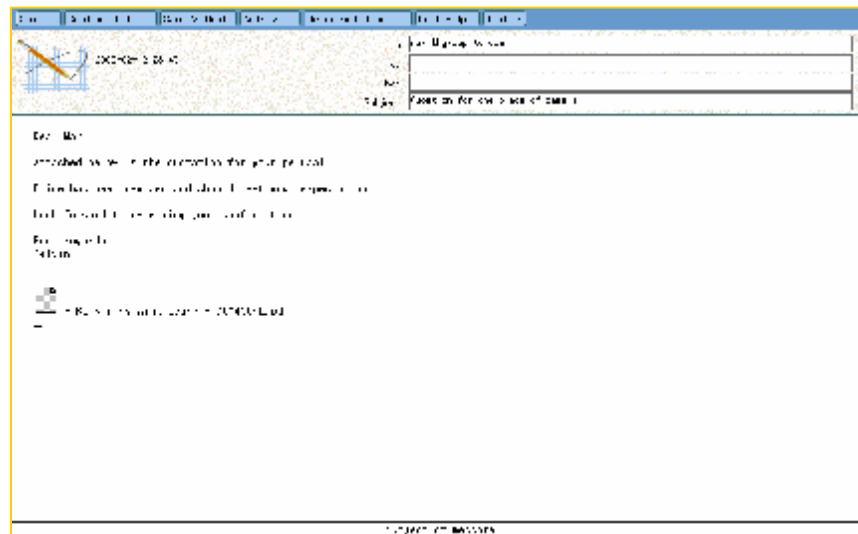
REVISION HISTORY

Revision history function allows authorized user to know who has made changes by date, time, and type of changes

AUDIT TRAIL

Revision history is part of audit trail. FLP® Tracking Manager holds other sets of information of events at file level in an easily understandable way. Even if you are not a professional programmer, you will have no difficulty in understanding the information.

COMPREHENSIVE SECURITY

Access control maintenance to allow user only sees relevant and role-based information. Access control can be set up to decide which fields, screens, databases and which records users can access and whether those users can view only or modify information held on the system.

SEAMLESS INTEGRATION OF FUNCTIONALITES

FLP® business models adopt advanced technology requiring no periodic update or posting. All information are online and up-to-date.

USING FLP®

You truly have used next generation technology in achieving today's business success.

FLP® BUSINESS MODEL:

A FOUNDATION FOR YOU TO BUILD YOUR OWN BUSINESS MODEL

No two companies are the same even conducting the same business in the same industry. Why should you choose a standard software package.

No other software solutions provide more features and functions than FLP® does costeffectively. No other software solutions provide such an all-in-one interface integrating with your company wide company business processes. FLP® provides a market leading collaboration platform for all your company staff to work on anytime, anywhere with unlimited scalability without physical country border barriers over the Internet.

What's more, FLP® shares our experience with you to customize the software applications to suit your business and prepare for the future.

FLP® is empowered by IBM® Lotus® Domino™/Notes® technology.

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